

# Snape Parish Council

## NOTICE OF MEETING

**Members are duly summoned to attend the Meeting of the Council to be held on Tuesday 23<sup>rd</sup> September 2025 in the Village Hall at 7.00pm at which time members of the public are cordially invited to attend.**

**Consideration of Reports by the District Councillors & County Councillor**

### **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion.

## AGENDA

- 1. Apologies and Approval of Absences**
- 2. Declarations of Pecuniary or Non-Pecuniary Interests by Members**
- 3. Applications for dispensation**
- 4. Approval of minutes from Parish Council meeting on the 22 July 2025.**
- 5. Matters arising from the meeting on the 22 July 2025.**
  - 5.1 Power projects – ACTION: Updates
  - 5.2 Website Accessibility – ACTION: To place on the next agenda.
  - 5.3 20's Plenty – ACTION: Cllr McKenna to continue to monitor.
  - 5.4 Allotments – ACTION: Update from Cllr Norman/Cllr Richards.
  - 5.5 Housing needs – ACTION: Cllr Newstead to continue to monitor this project.
  - 5.6 Post Box – ACTION: Cllr Richards to await response from Royal Mail.
  - 5.7 Boardwalk – ACTION: Cllr McDonald to update the PC.
  - 5.8 Cost of grass cutting on the playing field – ACTION: Cllr Richards to write to Vertas regarding a review of the grass cutting expenses.
  - 5.9 Public Transport to and from Snape – ACTION: To obtain the views of residents on public transport.
  - 5.10 Tour of Britain – ACTION: Cllr Rainger to apply for funding for this event.
  - 5.11 Councillor vacancies and recruitment – ACTION: Cllr Richards to draft an advert.
  - 5.12 'gov.uk' email addresses – ACTION: New emails to be in place by the Sept meeting.
  - 5.13 Defibrillator – ACTION: Cllr Rainger to investigate possible funding for the siting of the spare defib. Cllr M Norman to register the existing defib on the 'Circuit'.

## **6. Consideration of Planning Applications & Decision Notices**

### **Notifications**

## **7. Finance**

- (a) Review and Authorisation of payments
- (b) To note the External Audit report
- (c) To approve the NALC recommended pay scale
- (d) Insurance renewal – to approve renewal cost.
- (e) Bank signatory

## **8. Parish Council Business**

- (a) Alde & Ore Flood Defence – updates
- (b) To re-adopt the GDPR Policies and Risk Assessment.
- (c) Snape Village Hall – Cllr McKenna

## **9. Correspondence**

- (a) ESC – traffic management

## **10. Matters for Consideration at the Snape Parish Council Meeting on 25 November 2025**

## **11. Dates of the Next Meeting**

- (a) Tuesday 28 October 2025 (urgent items only)
- (b) Tuesday 25 November 2025
- (c) Tuesday 27 January 2025

Marie Backhouse, Parish Clerk

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